



MINUTES

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Julie Des Jarlais, Member
John A. Krings, President

July 5, 2022

LOCATION: Board of Education, 510 Peach Street, Wisconsin Rapids, WI 54494
Conference Room C

TIME: Immediately following the Educational Services Committee Meeting, but not before 6:15 p.m.

COMMITTEE MEMBERS PRESENT: Katherine Bielski-Medina, Julie Des Jarlais and John Benbow, Jr.

ADMINISTRATORS PRESENT: Ed Allison, Phil Bickelhaupt and Aaron Nelson

- I. The meeting was called to order at 6:48 p.m. by John Benbow, Jr.
- II. Public Comment - None
- III. Actionable Items

A. Insurance Premium Summary

BS-1 A motion was made by Katherine Bielski-Medina, seconded by Julie Des Jarlais, to approve the 2022-23 school year annual insurance premium payment in the amount of \$390,494.00 from the District Insurance Budgets. Motion carried unanimously.

B. Supply Bid

BS-2 A motion was made by Julie Des Jarlais, seconded by Katherine Bielski-Medina, that the proposed 2022-23 school supply bids be recommended for approval to the Board of Education. Motion carried unanimously.

C. Board Policy 830.1 - Facility Use Policy for The Performing Arts Center

BS-3 A motion was made by Katherine Bielski-Medina, seconded by Julie Des Jarlais, that the proposed changes to Board Policy 830.1 – Facility Use Policy for The Performing Arts Center for first reading be recommended for approval to the Board of Education. Motion carried unanimously.

IV. Updates and Reports

A. Purchases – Update

Updates provided on the following invoices, bid specs, and purchase orders:

- American Fence - \$29,553.50 - App #4 – Quadplex
- American Fence - \$25,031.50 - #5 -Final - Quadplex
- BG Innovations - \$24,957.00 - PO # 23001038 – Referendum

- Duet - \$1,059,649.27 – Multiple Purchase Orders – Referendum & Food Service
- Graphic House - \$16,277.77 - Howe Sign - Howe Budget & Tina Miller Principal Award Funds
- Green Thumb Sprinklers & Landscaping LLC - \$48,697.00 - Final – Quadplex
- GT Grandstands - \$56,053.90 - #4 – Quadplex
- Houghton Mifflin Harcourt - \$14,214.55 - Math 180 3-Year Subscription
- Houghton Mifflin Harcourt - \$10,380.00 – Reading Inventory Annual License Subscription
- IGE - \$60,000.00 - #10 Final - Quadplex
- McMillan Pay - \$22,747.50 - App #8 - Final – Quadplex
- Miron - \$1,972,160.00 - App#4 - Lincoln – Referendum
- Miron - \$18,322.14 - App#1 - River Cities, WRAMS, Grove – Referendum
- Miron - \$42,178.00 - App#2 - Grant, Howe & Washington – Referendum
- Miron - \$173,666.63 - App#2 - Think & Mead – Referendum
- Musco - \$28,495.00 - App #3 – Quadplex
- POB - \$32,387.23 - Invoice # 31772 - Final Payment – Quadplex
- PRA - \$11,500.00 - 202206151 - Referendum
- PRA - \$13,328.00 - 202206109 – Referendum
- PRA - \$41,620.99 - 202206144 – Referendum
- Ron’s Refrigeration & Air Conditioning - \$12,100.00 – Freezer Replacement - Food Service

B. Auditor Engagement Letter to the Board of Education – Update

C. Blocksii Purchase – Update

Last month the School Board approved a 3-year contract with Blocksii in the total amount of \$67,500.00. After working with Blocksii it was revealed that the contract was with a third party leasing company. Due to school accounting requirements, the District needs to handle leases differently than a contracted service. Administration reached out to Blocksii requesting a lump sum quote resulting in a \$4,050.00 cost reduction. The District will purchase directly from Blocksii at the total cost of \$63,450.00 to be funded from the 2022-23 Technology Budget.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items for consideration at the regular Board of Education meeting:

- BS-1 Insurance Premium Summary
- BS-2 Supply Bid
- BS-3 Board Policy 830.1 - Facility Use Policy for The Performing Arts Center

VI. Future Agenda Items

John Benbow, Jr. adjourned the meeting at 7:00 p.m.